



Adding a Message Subscription

1. In the DPAS Warehouse Management module, navigate to **My Message Subscriptions** from the **Master Data Mgmt > Messaging** menu path - The Results Grid displays current Message Subscriptions.
2. Select the **Add** button – The **Add Message Subscriptions** pop-up displays.
3. Choose a message delivery method from the **Msg Dlvry Method** drop-down list.
4. Select a message type from the **Msg Type** drop-down list. (This is the process which will trigger the message.)
5. Select the **Add** button – The new subscription displays highlighted at the top of the Results Grid.

Messages are sent when a subscription is established for a process in DPAS. By subscribing to one or more message types, messages are triggered when actions are taken in the specified process.

There are several key Message Types available:

- Disposition
- Individual issue
- Picking
- Receiving
- Stock Number Change
- Unit Issue
- Warehouse Transfer

The screenshot shows the 'Message Subscriptions' grid with columns for 'Msg Type', 'Name', and 'Msg Dlvry Method'. The grid contains three rows of data. An 'Add Message Subscriptions' pop-up window is open, showing a list of message types and delivery methods. The 'Msg Dlvry Method' is set to 'Email' and the 'Msg Type' is set to 'Disposition'. The 'Add' button in the pop-up is highlighted with a blue circle and the number 5.



Updating a Message Subscription

1. In the DPAS Warehouse Management module, navigate to **My Message Subscriptions** from the **Master Data Mgmt > Messaging** menu path - The Results Grid displays current Message Subscriptions.
2. Select the **Edit** button – The **Update Message Subscriptions** pop-up displays.
3. Choose a new message delivery method from the **Msg Dlvry Method** drop-down if needed.
4. Select a new message type from the **Msg Type** drop-down list if needed.
5. Select the **Update** button – The revised Message Subscription displays highlighted at the top of the Results Grid.

Deleting a Message Subscription

1. In the DPAS Warehouse Management module, navigate to **My Message Subscriptions** from the **Master Data Mgmt > Messaging** menu path - The Results Grid displays current Message Subscriptions.
2. Select the **Delete** button – The **Confirm Delete** pop-up displays.
3. Select the **Delete** button – The Message Subscription is removed from the Results Grid.